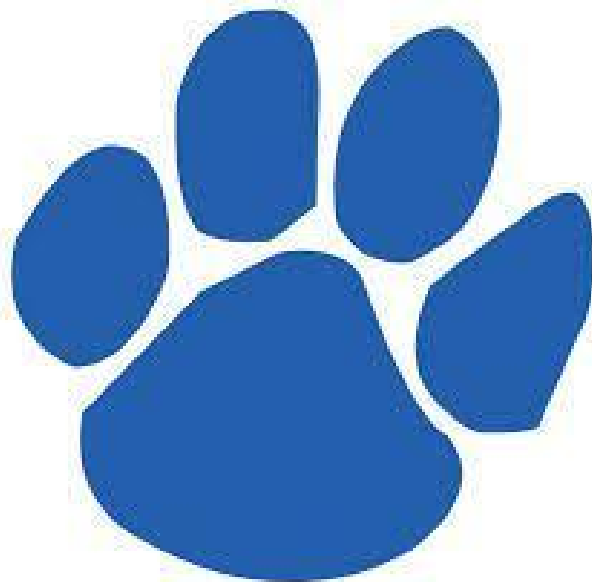


VICTOR HODGE ELEMENTARY

2022-2023 Parent Handbook

Hodge Cougars



700 West Eleventh Street
Azusa, CA 91702
(626) 815-4800

PRINCIPAL'S MESSAGE

Welcome to our 2022-23 school year! At Victor Hodge Elementary School, we are committed to working collaboratively as we maintain our shared commitment of excellence in education. Our goal is to provide a safe learning environment where students can thrive.

At Hodge, we focus on the whole child by moving students to their fullest potential and building their character and citizenship. Within this handbook, you will find useful information regarding our school policies and procedures. Please take time to review and discuss the contents of this handbook with your child. If you have any questions or a need for clarification, please contact the school office at 626-815-4800.

Sincerely,

Mrs. Jeanette Flores

SCHOOL VISION AND BELIEF STATEMENT

Hodge Elementary School is committed to act on our shared belief that all students can learn! We are preparing students for college, career, and citizenship. In collaboration with staff, students, and parents, our community shares a commitment to increase learning for all. Teachers mediate student learning to ensure that all students are progressing academically and socially.

Community works together to provide an optimal learning environment for all students. Hodge sustains a school-wide focus on California Common Core Standards-based education while affording multiple opportunities for students to develop the critical thinking, creativity, communication and collaboration skills necessary to sustain life-long learning in the 21st Century.

COUGARS COUNT ON LEARNING AT HODGE!

Cougars are Curious & Committed to Learning

- We Ask Questions
- We Take Risks
- We Make Mistakes
- We Persevere

Cougars are College and Career Bound

- We Read to Succeed
- We Think, Discuss, and Collaborate
- We Cite to Write
- We Analyze and Solve Problems

Cougars are Conscientious Citizens

- We are Caring
- We are Safe
- We are Respectful
- We are Productive

DAILY SCHEDULE

Daily Schedule Grades TK-Kinder-Sixth

✓ Early Bird TK/ Kinder. 8:15a.m.–1:10 p.m.*.

✓ Late Bird TK/ Kinder. 9:15 am – 2:10 p.m.*

✓ **Thursday-consolidated schedule:**

8:15 a.m. – 1:10 p.m.*

**lunch included in all schedules*

✓ Grades 1 – 3 8:15 a.m. – 2:10 p.m.

Thursday only: 8:15 a.m. – 1:28 p.m.

✓ Grades 4 – 6 8:15 a.m. – 2:37 p.m.

Thursday only: 8:15 a.m. – 1:28 p.m.

Minimum Day Schedule:

✓ **TK- Kindergarten: 8:15 a.m. – 1:10 p.m.**

✓ **1st – 6th Grade: 8:15-1:15 p.m.**

IMPORTANT DATES

August 18 First Day of School -
 Minimum Day 1:15 dismissal (1st - 6th Grade)
 Minimum Day 12:35 dismissal (TK - Kinder)

August 19 Minimum Day, 1:15 dismissal (1st - 6th Grade)
 Minimum Day 12:35 dismissal (TK - Kinder)

September 5 Holiday – Labor Day
 September 8 Back to School Night - 5:15pm - 6:55pm
 September 19 No School for Students - Staff Development Day

November 11 Holiday - Veterans Day
 November 14 Minimum Day - Parent Conferences
 November 15 Minimum Day - Parent Conferences
 November 16 Conference Day - No school for students
 November 18 Minimum Day - Parent Conferences
 Nov. 21-25 Holiday – Thanksgiving Break

December 22 Minimum Day
 Dec. 23- Jan. 6 Holiday – Winter Break

January 9 & 10 No School for Students - Staff Development Days
 January 16 Holiday - Martin Luther King Jr. Birthday

February 13 Holiday – President Lincoln’s Birthday
 February 20 Holiday – Presidents Day

March 1 Minimum Day
 March 31 Minimum Day

April 3-7 Holiday – Spring Break

May 3 Minimum Day
 May 4 Open House
 May 29 Holiday – Memorial Day

June 5 Minimum Day - 1:15 dismissal for all 1st - 6th grade students
 June 6 Minimum Day - 1:15 dismissal for all 1st - 6th grade students
 June 7 Minimum Day - 1:15 dismissal for all 1st - 6th grade students
 June 8 Minimum Day - 1:15 dismissal for all 1st - 6th grade students & Last Day of School

*All Minimum Days students are dismissed at the following times:

Tk/Kinder 1:10

1st - 6th 1:15

PROCEDURES AND REGULATIONS

Please familiarize yourself with the following procedures and regulations, which are specific to Hodge School. In order to ensure a safe and productive school year, it is important that parents, teachers, and students are aware of and comply with each procedure. We thank you in advance for your cooperation.

ABSENCES

Children must not be sent to school when unwell due to a fever, COVID -19 symptoms, or illness. Following an absence, a written excuse from home or doctor is required when returning to school. Excused absences must be verified by a written note from a medical professional, such as a doctor, or a designated school employee. Excused absences include illness, doctor or dental appointments, and the death of an immediate member of the family. Other absences will be recorded as unexcused.

TARDINESS

Children should arrive at school promptly at 8:10 am each day. School begins at 8:15 a.m. and children are expected to be in their classrooms by this time. Excessive tardiness or early sign outs are considered truancy under the law.

ARRIVAL AND DEPARTURE TIMES

ARRIVAL: All students will be allowed on campus at 8:00 a.m. and will be under adult supervision. Students having breakfast may enter the campus at 7:45 a.m. Students are not to arrive before 8:00 a.m. unless they are eating breakfast. Students should not be on campus, including in the front of the school prior to 8:00 a.m.

DEPARTURE: All students should be picked up promptly following their dismissal from school. Students may not wait for their upper grade siblings after school. (Students who are not picked up within 15 minutes of dismissal time must be signed out in the office by a parent or guardian. Late pick-ups are noted for our records.)

Please keep in mind that we do not have the personnel to provide supervision outside of these specified arrival and departure times.

PARKING LOT & CIRCLE DRIVE PROCEDURES

The following procedures have been put in place in order to ensure student safety.

The semi-circle driveway will be closed to the public. No "Valet" drop off or pick up before or after school dismissal will be allowed. Please plan accordingly.

- There is no parking in the red zone, staff parking lot, circle drive, or by the cafeteria.
- 1st - 6th grade student release is at designated "Walkers" gate, which is located at the far southeastern side of campus (nearest the park). To ensure safety and productivity during school hours, the gate next to the office will remain locked.
- Parents may walk students up to the arrival gate. For the safety of all students and staff parents may not come on campus.
- For the safety of all students and staff all visitors must sign in at the office before entering the campus.
- The gate closest to the office will remain locked after 8:15 each day.

Thank you for your support and cooperation as we work together to maintain student safety.

LEAVING SCHOOL DURING THE DAY

No child is to leave school during the day without permission from the office. If parents are taking their child out of school early, they must go to the office to have their child released and signed out. The office must be notified in advance if someone other than a person on the emergency card is to pick up the child. Picture identification will be required. Please do not attempt to take your child out within fifteen minutes of school dismissal unless it is a true emergency. This type of early release causes a disruption to instructional time. When a student is signed for early release, it is recorded as a tardy or truancy if time exceeds thirty minutes. If you are taking your child to a medical appointment necessary documentation is required.

ACCIDENTS / EMERGENCY CONTACTS

Student data confirmation must be updated online at the beginning of each year. Student emergency contacts must be updated at this time. If there are any changes during the school year parents should make the changes in the Aeries portal. When providing that the secondary contacts include local relatives or family friends. Two emergency phone numbers must be provided in accordance with AUSD School Board Policy. If your child becomes ill or injured at school, you will be called promptly. Therefore, it is extremely important that emergency contacts are up-to-date. Additionally, If there are any changes during the school year, parents can contact the office to update the information.

MEDICATION

When your child needs to take either medication prescribed by a physician or purchased over the counter during school hours, the State law REQUIRES that a physician state the dosage and related information on the appropriate District form which is available in the school office. **No medication of any kind can be given to a student without a Physician's Recommendation for Medication being on file in the office.**

BREAKFAST PROGRAM

Breakfast is available in the cafeteria before school starting at 7:45 a.m.

LUNCH PROGRAM

Students have access to a free school lunch or they may bring lunch to school from home. Outside lunches may be delivered to the office for students for emergencies; however please limit this procedure and be sure your student knows to come to the office to pick up their lunch. Office staff are not responsible for delivering student lunches to class. We appreciate your cooperation. The instructional time is sacred at school and we would like to maintain a minimal amount of disruptions.

SNACKS

Only healthy, nutritional snacks are acceptable at recess break. Students may bring healthy snacks to school and eat their snacks at the cafeteria tables during the morning recess. To ensure the safety and health of other students, our students are not to share their snacks.

TELEPHONES

Children may use the school telephone in emergency situations. Please plan ahead with your child if he/she is to follow procedures different than usual after school. Any changes should be conveyed to the teacher in writing.

CELL PHONES

Although students may have cell phones, they must be in the OFF position during school hours, 8:00am to 2:40. **Students are NOT to use their mobile phones or smart-watches during school hours.** They may use the school office phone if necessary. Students who violate this rule may be asked to leave their phone or electronic device in the office with administration and a parent/guardian will be contacted to schedule a time to pick up the device.

Electronic Listening or Recording Device – EC 51512

The use by any person, including a pupil, of any electronic listening or recording device in any classroom without the prior consent of the teacher and the principal is prohibited as it disrupts and impairs the teaching process and discipline in the schools. Any person, other than the pupil, willfully in violation shall be guilty of a misdemeanor. Any pupil in violation shall be subject to appropriate disciplinary action.

LOST AND FOUND

Please be sure that all jackets, sweatshirts, and personal belongings have your child's name on them. Items left on the playground will be placed in the lost and found, which is located by the arrival gate. Unclaimed items are donated to charities after school closes in December, April, and June.

LOST BOOKS

Children are expected to take good care of all school materials. Should a book become damaged and/or lost the child and family will be asked to pay a replacement fee for it.

INSURANCE

The District does not provide medical insurance. Information regarding voluntary school accident insurance is sent home at the beginning of the school year. Parents may purchase this insurance if they wish.

SMOKING BAN

The use of tobacco products is prohibited at all times on any Azusa Unified School District property in accordance with AUSD Board Policy 5414 and Education Code 4890.

EMERGENCY DRILLS

Fire drills and/or emergency evacuation drills are held once a month. In the case of disaster, all children will be retained at school and released only to a parent or guardian identified in the emergency contacts. Children will be released from the south gate, as all other gates will be locked.

PARENT VOLUNTEERS

Our school has a large number of parents who volunteer and we gladly welcome volunteers, permitting it is safe to do so. Volunteer Orientation is held at the start of the year. Volunteers perform valuable services and are much appreciated. We ask that all volunteers follow the student dress code listed in this handbook. Parents wishing to volunteer should follow these guidelines:

- *Volunteers must have proof of COVID-19 vaccine or a negative COVID-19 test within 72 hours*
- Parents must make arrangements with the community liaison two days before the volunteer day
- School or classroom projects must be available in order to volunteer
- Volunteers will work in the parent room, school workroom or classroom depending on the project and arrangement made with the community liaison.
- Volunteers may volunteer in a classroom only upon teacher request and principal approval

For the safety of the children, the State of California has passed a law requiring school volunteers that chaperone groups of students on a field trip must go through a fingerprint-background check. This process takes approximately 10-21 days.

Volunteers wishing to serve in the classroom need to attend a training session with the Principal and/or Community Liaison. Classroom teachers determine their need for volunteers and communicate their plan for the use of classroom volunteers to the administration. The names of the volunteers with whom they have made prior arrangements are included within the Volunteer Sign-in Book (which is located at the front office desk and monitored by the School Clerk and School Secretary).

At times, teachers do not request parent volunteers to serve in the classroom, or they may limit the number of volunteers and/or time which they serve. For this reason, we facilitate additional opportunities to volunteer at Hodge. With the assistance of the Community Liaison and under the direction of administration, we facilitate other volunteering opportunities such as group projects and events, helping students/teachers in another classroom or grade level-other than one's own child, and attending field trips.

RELIGIOUS RELEASE

Students in grades 4 – 6 may be released from school early one day a week for religious instruction by parent request. Check with the office for time and information.

BACK-TO-SCHOOL NIGHT

Back-to-School night is September 8, 2022. Please check the school monthly calendar frequently for important dates and events. Teachers will present their grade level curriculum, schedules, grading and homework policies,

and state and district content standards for instruction. It is very important that all parents attend Back to School Night.

OPEN HOUSE

Open House is May 4, 2023. Please check the school monthly calendar frequently for important dates and events. This evening highlights projects that students have worked on during the course of the school year. Families are encouraged to visit their child's classroom.

REPORT CARDS, PARENT/TEACHER CONFERENCES

In November, parents, teachers, and students will discuss academic goals for the school year as well as their progress towards those goals during the first trimester. This will be done through a scheduled conference and a copy of the report card will be provided during this first conference session. Following the academic conference in Nov., students will receive report cards two more times throughout the school year. We encourage on-going communication between the home and school. Parents are welcome to request a conference with the teacher anytime during the school year.

STUDENTS MOVING TO ANOTHER SCHOOL

When a child is moving from the school, please let the office know a few days ahead and specify the last day of attendance.

BICYCLES AND SKATEBOARDS

Students may ride bicycles, scooters or skateboards to school ONLY if they follow safety rules. Bicycle locks are required and helmets must be worn when riding bicycles. According to AUSD Board Policy, we ask that only students in third through sixth grades ride these transportation vehicles, which must be walked or carried while on the school grounds. State law, effective 1/95, mandates that all bicycle riders wear helmets.

VISITORS

Parents may visit their child's classroom. We ask that notification be given to the teacher and the administration office at least 48 hours in advance. The administration office will schedule the visit with the parent, the teacher, and the school principal. Visitors must check into the office when arriving on campus on the day of the visit. However, legal responsibility prevents us from allowing visits by children who are friends or relatives of other students. All visitors must check in at the office and wear a visitor sticker.

Our consistent administrative policy is to inform the teacher of the request for a visit/upcoming tour and to find a time to schedule the visit that is the least disruptive to the overall educational process of the class. Additionally, it is our policy to accompany the visitor during their brief visitation. An administrator or the administrative designee accompanies the visitor and serves as liaison during their classroom visit.

PROPERTY DAMAGE

Parents are financially responsible if a child deliberately destroys or defaces school property.

CUSTODY ISSUES

Custody disputes must be handled by the courts. The school has no legal jurisdiction to refuse a biological parent access to his/her child and/or school records. The only exception is when signed restraining orders or proper divorce papers, specifically stating visitation limitations, are on file in the school office. Any student release situation which leaves the student's welfare in question will be handled at the discretion of the site administrator or designee.

Should any such situation become a disruption to the school, law enforcement will be contacted and an officer requested to intervene. Parents are asked to make every attempt not to involve school sites in custody matters. The school will make every attempt to reach the custodial parent when a parent or any other person not listed on the emergency card attempts to pick up a child.

Civility on School Grounds – CC 1708.9, EC 32210

Any person who willfully disturbs any public school or any public school meeting is guilty of a misdemeanor, and shall be punished by a fine of not more than five hundred dollars (\$500).

It is unlawful for any person, except a parent/guardian acting toward his/her minor child, to intentionally or to attempt to injure, intimidate, interfere by force, threat of force, physical obstruction, or nonviolent physical obstruction with any person attempting to enter or exit any public or private school grounds.

SAFE ROUTE TO SCHOOL

PEDESTRIAN TRAFFIC: Parents of children who walk or ride their bikes to school are asked to go over a safe route to school with their children. Walkers may not take shortcuts through private property and should always use the crosswalks with signals.

Walking or Riding a Bike to School – VC 21212

No person under 18 years of age may operate a bicycle, non-motorized scooter, skateboard or wear in-line or roller skates, nor ride as a passenger upon a bicycle, non-motorized scooter, or skateboard upon a street, bikeway, or any other public bicycle path or trail unless that person is wearing a properly fitted and fastened bicycle helmet that meets specified standards. All traffic laws must be observed.

Please do not walk through the school parking lot or along the circle drive area. All students are expected to follow good citizenship standards on the way to and from school.

ARTICLES FROM HOME

Toys and personal items may not be brought from home. Items to be shared in class as designated by the teacher must be brought in a bag for sharing purposes only and should have names on them. Balls from home may not be brought to school. Radios, cameras and electronic games are not to be brought to school.

The guidelines are as follows:

- ✓ No trading of any items is acceptable
- ✓ Items may not be purchased from other students

The school is not responsible for lost or stolen items.

PETS

Children and parents may not bring pets from home. In special cases, pets may be brought only with the prior permission of the teacher and should be in a cage or under some form of restraint. Pets may never be brought on the school bus. **Pets may not be on school grounds before or after school.**

CLASS PARTIES

Each class has the opportunity to have classroom parties for Christmas, Valentine's Day and the end-of-the-year. Parental help for these events is appreciated. Please respect the district's food policy regarding food items and quality of food. **Food should be store bought and prepackaged.** Parents should make **arrangements in advance** with their child's teacher if they would like to bring food items to share. Please note that **balloons are not allowed on campus.**

BIRTHDAYS RECOGNITIONS

We recognize how special birthdays are for students and their families, however, birthdays are not one of the designated school celebrations. Additionally, due to allergies, the USDA & CDE nutrition guidelines that govern food safety, and the dietary needs of our students we will not be serving snacks or celebrating birthdays with food or cupcakes in the classroom during the instructional day. Thank you for your understanding in this matter.

SPECIAL PROGRAMS

Our school offers a well-rounded program of instruction based on meeting the needs of the individual. The focus of the program is to teach children the skills necessary to increase learning and fully develop their abilities and talents. Emphasis is placed on helping children develop responsibility and positive attitudes. Our school is organized to include self-contained classes, team teaching, and multi-age groupings. The curriculum is based on the State of California content standards for instruction and the adopted Azusa Unified School District standards for instruction.

DUAL IMMERSION PROGRAM

The Dual Language Immersion program is open to English and non English speaking students. The program's goal is to develop high levels of language proficiency and academic competence in English and Spanish. Students will be taught in both languages. Families wishing to enroll their student in DLI (Dual Language Immersion) should do so in Kinder.

PRIMARY LANGUAGE SUPPORT

Primary language support services are provided for those children who speak a language other than Spanish or English. .

INDEPENDENT STUDY PROGRAM

Students who are absent from school for a period of five or more school days, for reasons other than illness, must maintain their class work through participation in the Independent Study Program. Please contact the school secretary at least one week prior to the child's first day of absence. **We highly discourage your child taking a vacation during the school year. Although they will be receiving work to complete, it does not make up for the classroom instruction that they will be missing.**

GIFTED AND TALENTED PROGRAM

GATE is a state program designed to provide enrichment curriculum for identified gifted and talented students in grades 4 – 6. The fourth through sixth grade teachers offer this service on site.

RESOURCE SPECIALIST AND SPECIAL DAY CLASS

These classes provide instruction for those students who have identified learning disabilities. Program goals are developed through collaboration with the RSP and/or SDC teacher, parent, school psychologist, and site administrator.

SPEECH AND LANGUAGE

Our speech and language pathologist provides special instruction for those students who have identified disabilities in the area of speech and language.

MUSIC-INSTRUMENTAL

Children are offered the opportunity for instruction in band in grades 5-6. Students are instructed during the regular school day for 45 minutes one day per week.

LIBRARY

Students are encouraged to use the school library. The library is available for story time, study, research, and checking out books. Charges will be made for books which are damaged or lost. In addition to the school library, each classroom has a small library for student use. Many of these books are provided through the use of personal funds from the teacher and through grant funds from the State of California. In the event that a library book is lost or damaged, **per Azusa Unified School District Board Policy, hard cover library books cost \$12.00 for replacement and soft cover library books cost \$2.00.**

CHROMEBOOKS

Chromebooks are available for all students during the school day. Each student will be assigned a username and password that they will use while attending AUSD schools. Chromebooks are to be used in school and not taken home.

HOMEWORK POLICY

The faculty of Hodge School believes that homework is an integral part of education. Homework serves to strengthen and enrich that which is taught during regular class time. In addition, homework will:

- ✓ Set a pattern for life-long learning
- ✓ Provide opportunities to use out-of-school learning resources
- ✓ Provide opportunities to build independent study skills
- ✓ Encourage parent, student and teacher interaction

Homework may be in the form of written assignments from textbooks or as reports. It may take the form of projects, models or experiments. Reading is always a homework assignment for every child. Homework will be checked and is a part of the student's grade. At Back-to-School night, teachers will share specific details related to the homework standards and expectations for your child. Daily homework assignments may vary in length and may require additional time, depending on each individual child. In addition, homework may include unfinished class assignments that will lengthen the homework time outlined above.

Discipline

Discipline should be a balanced system to include positive reinforcement for appropriate behavior and consequences for poor behavior.

We have four overarching school rules:

1. We are caring
2. We are safe.
3. We are respectful.
4. We are productive.

These rules are reviewed each year in the classroom and at student assemblies.

The positive reinforcement may include:

- ✓ Tickets ("Pawsitive" Behavior)
- ✓ Individual classroom rewards
- ✓ Phone call to parent
- ✓ "Pawsitive" Character Assemblies
- ✓ Citizenship Awards
- ✓ Honor roll recognition

Consequences for poor behavior may include:

- ✓ Losing an activity or privilege

- ✓ Phone call to parent
- ✓ Office Discipline Referral slips
- ✓ Detention
- ✓ Meeting with the Principal
- ✓ Classroom suspension
- ✓ Parent conference
- ✓ School suspension
- ✓ Student behavior contract

SUSPENSION

Students who violate the following California laws or District regulations will face possible suspension and/or expulsion.

1. Possession or use of tobacco within school boundaries.
2. Possession or use of narcotics, narcotic look-alike products or alcohol on school grounds or at any authorized school function.
3. Selling or arranging to sell any controlled substance on school grounds or at any authorized school function.
4. Fighting.
5. Stealing.
6. Possession of any type of dangerous weapon – including fireworks.
7. Continuous lack of courtesy and respect towards teachers/staff and/or fellow students.
8. Defacing or destroying school property.
9. Discriminatory or derogatory language towards others based on ethnicity or race
10. Profane language and/or possession of pornographic material.
11. Continuous defiance of school rules and regulations.

These standards include, but are not limited to:

1. While on school grounds.
2. While going to or coming from school.
3. During lunch periods (whether on or off campus).
4. During or while going to or coming from a school sponsored activity.

STUDENT SEXUAL HARASSMENT POLICY:

“It is the policy of the Azusa Unified School District Governing Board that sexual harassment of or by any student shall not be tolerated at school or in connection with any school program or activity. Individuals who commit sexual harassment are subject to disciplinary action up to and including suspension and expulsion from the school district, dismissal from school district employment, the filing of criminal charges with the proper authorities, and liability through civil litigation as well.” Ed. Code 48900 and 212.6

Definition of Sexual Harassment:

Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature.

Reporting of Sexual Harassment:

A student who believes that she or he has been the victim of sexual harassment should immediately report the problem to the principal or other school authority so that the appropriate action may be taken.

Confidentiality:

All information reported by the student will be held in confidence.

STUDENT DRESS CODE

We believe that appropriate dress and grooming contribute to a productive learning environment. We expect students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Student dress must not present a health or safety hazard or a distraction, which would interfere with the education process.

Students not following the dress code guidelines will receive a phone call home. Parents/guardians will be asked to provide clothing that meets the dress code requirements. In the event that the parent is not able to provide the clothing or is unreachable, loaner clothes will be provided to the student for the day.

The following guidelines shall apply to all regular school activities:

1. All clothing must be suitable for school; neat, clean, size appropriate, not frayed, and in good repair.
2. Clothing and jewelry shall be free of writing, pictures, or any other insignia which:
 - a. are crude, violent, vulgar, profane, prejudicial, or sexually suggestive.
 - b. advocate the use of drugs or alcohol
 - c. by the manner of being worn, indicate an affiliation with a group or gang which may provoke violence or cause others to be intimidated
3. Make-up or artificial nails may not be worn.
4. Belt buckles with lettering shall not be allowed, and the length of the belt shall be appropriate for the waist size.
5. Caps, bandannas, or hairnets shall not be worn. Hats may be worn on the playground but must not have any insignia or logo, with the exception of the school logo, and must be worn in the manner it is intended.
6. Clothes shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, halter tops, off-the-shoulder or low-cut tops, tank tops, bare midriffs, crop-tops and skirts or shorts shorter than mid-thigh are prohibited.
7. Undergarments must be covered at all times.
8. Shoes must be worn at all times. Flip-flops, backless shoes or sandals, and steel-toed shoes are not acceptable.

HOTLINE – Azusa School District

The Azusa Unified School District has installed a HOTLINE for residents to report school safety issues, crimes or related matters. The HOTLINE records all calls and is monitored daily Monday through Friday. Instructions are given in both English and Spanish. The HOTLINE number is 331-2302.

SCHOOL DISTRICT POLICY

It is the policy of the Azusa Unified School District not to discriminate based on color, race, creed, religion, sex, national origin, sexual orientation, lack of English skills, handicapping condition, age or language in its admission of students to school programs, educational programs and activities, or the recruitment and employment of personnel. Students, parents, employees, and community members who feel that they have a grievance concerning discrimination should contact:

Paul Hernandez, Director of Child Welfare & Attendance
Azusa Unified School District
546 South Citrus Avenue
Azusa, CA 91702
(626) 858-6168