



**SIERRA HIGH SCHOOL**

**1040 E. Gladstone Street**

**Azusa, CA 91702**

**(626) 852 - 8300**

**Web site: <http://www.azusa.org/Domain/23>**

# **STUDENT REGISTRATION PACKET 2022 – 2023**

# **Rules, Procedures and Expectations**

## **Sierra High School Parent and Student Agenda**

Students, parents, and staff members must combine efforts in order to maximize student learning. This is especially true in the areas of proper student behavior, regular attendance, and punctuality. All three are essential ingredients if the best learning environment is to be maintained. Students are expected to be in class each day on time, and to conduct themselves in a manner that will not only enhance their own learning, but that of their peers as well. Please be reminded that the graduation ceremony is **not** a right, but rather a privilege that may be revoked if Sierra High School's Code of Conduct is violated.

Parents and students are responsible for reading the contents of the Parent and Student Agenda. **In addition, every student will receive a Sierra High School student agenda at no cost. However, if lost or stolen replacement agendas will cost \$5.00.** It includes important dates and covers the rules, procedures and policies of Sierra High School. The agenda is intended to communicate to both students and parents upcoming events, activities, and the expectations that we have for our students and to provide for a measure of accountability on the part of everyone concerned

## **CONTRABAND ITEMS**

**The following items are considered contraband items on the school campus.**

**Items will be confiscated held for parent pick-up.**

**The school is not responsible for lost, damaged, or stolen property.**

**Items NOT to be brought to school include:**

- Gambling paraphernalia including dice, cards, etc.
- Drug paraphernalia (pipes, rolling papers, vape pens etc.) Alcohol or intoxicants of any kind Gang-related items (key lanyards/colors/bandanas/arm bands/belts/belt buckles/head bands, etc.)
- Pornographic material
- Matches/lighters/cigarettes/tobacco products
- Pictures/clothing/jewelry promoting drugs, firearms, tobacco, alcohol, sex, gangs, tagging or any inappropriate behavior
- Clubs, sticks (any items that can be construed as a weapon) Any item that could result in endangering others or creating a disturbance on campus including fireworks, raw eggs, water balloons, water gun, etc.
- Pepper sprays and laser pointers
- Chains, studs, spikes, wallet chains
- Needles and India ink
- PERMANENT MARKERS OF ANY KIND, spray cans, or paint.
- Hats with non-branded logos
- Any type of blue-tooth or wireless speaker will be confiscated and held for parent pickup.

*Discipline procedure will be enforced for all contraband items. Discipline may include parent conference, detention, suspension, and/or expulsion.*

## **DISCIPLINE: VIOLATIONS OF EDUCATION CODE 48900 AND 48915**

Students are subject to disciplinary action, which may result in suspension and/or expulsion from school attendance, when they commit an act defined below in Education Code 48900 and 48915. This applies to inappropriate behavior to and from school, on the bus, on the school grounds, within the classroom or at school sponsored activities. In some cases violation may result in arrest and/or citation by police.

### EC 48900

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person (no serious injury).
- (a) (2) Willfully used force or violence upon the person of another (Causing serious injury), except in self-defense.
- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.
- (c) Unlawfully possessed, used, sold, or furnished, or under the influence of any controlled substance, an alcoholic beverage, or intoxicant of any kind.
- (d) Offered, arranged, or negotiated to sell any controlled substance, including alcoholic beverage or intoxicant of any kind.
- (e) Committed, or attempted to commit, robbery or extortion.
- (f) Caused or attempted to cause, damage to school property or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or offered, arranged, or negotiated to sell any drug paraphernalia.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school or private property.
- (m) Possession of an imitation firearm.
- (n) Attempted/committed a sexual assault or sexual battery as defined by Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding.
- (p) Unlawfully offered, arranged or negotiated to sell, or sold the drug Soma.
- (q) A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring with any other school district.
- (r) Aiding or abetting the infliction or attempted infliction of physical injury to another person. May NOT recommend expulsion but may recommend suspension.
- (s) A superintendent or principal may use their discretion to provide alternatives to suspension or expulsion, including, but not limited to, counseling and an anger management program, for a pupil subject to discipline under this section.
- (t) It is the intent of the Legislature that alternatives to suspensions or expulsion be imposed against any pupil who is truant, tardy or otherwise absent from school activities.

EC 48900.2 Committed sexual harassment.

EC 48900.3 Caused or attempted to cause, threatened to cause, or participated in an act of hate violence.

EC 48900.4 Intentionally engaged in prohibited harassment, threats or intimidation actions.

EC 48900.7 Made terroristic threats against school official or school property, or both.

### EC 48915

- (a)(5) Assault or battery upon any School Employee.
- (c)(1) Possession, selling, furnishing a firearm. Mandated: Immediate suspension; Shall recommend expulsion.
- (c)(2) Brandishing a knife at another person. Mandated: Immediate suspension; Shall recommend expulsion.
- (c)(3) Unlawfully selling a controlled substance. Mandated: Immediate suspension; Shall recommend expulsion.
- (c)(4) Committing or attempting to commit a sexual assault or sexual battery. Mandated: Immediate suspension; Shall recommend expulsion.
- (c)(5) Possession of an explosive (M-80 or larger). Mandated: Immediate suspension; Shall recommend expulsion.

## CELL PHONE POLICY

Cell phones and texting devices pursuant B.P. 5131 may be carried and used before school, at lunch, and after school. **These devices MUST BE TURNED OFF DURING INSTRUCTIONAL TIME (not on vibrate). Cell phones or any form of headset that are out during class time (including in restrooms and hallways) will be confiscated and maybe held for parent pick up**

### **Possession/Use of Cellular Phones and Other Mobile Communications Devices**

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to health-related purposes. (Education Code [48901.5](#))

Students may possess personal electronic signaling devices including, cellular/digital telephones and personal digital assistants (PDAs) on school campus, provided that such devices do not disrupt the educational program or school activity, and are not used for illegal or unethical activities such as cheating on assignments or tests with the following stipulations:

Students are responsible for personal electronic signaling devices they bring to school. The school/district shall not be responsible for loss, theft or destruction of any such device brought onto school property.

9th-12th Grade Students: Personal electronic signaling devices may be used before school, after school, during passing periods and during that student's lunch period. At all other times, including, but not limited to, instructional time, electronic signaling devices shall be powered off (not left in the vibrating mode) and stored; personal electronic signaling devices are not to be displayed during instructional time or other restricted times without the express consent of an administrator, teacher or other District employee.

No student shall use an electronic signaling device with camera, video or voice recording function in a way or under circumstances which infringe the privacy rights of others.

Students shall not use mobile communications devices, even in hands-free mode, while driving on school grounds or to and from a school-related activity. Students sent to the office will be required to turn in their phone to office staff. Students in the office for non-disciplinary reasons will have the phone returned either at the end of the period or upon conclusion of office business. Students sent to the office for cell phone infractions will have their phone held in the office for the remainder of the day and/or held for parent pickup.

In accordance with BP/AR 5145.12 - Search and Seizure, a school official may search a student's mobile communications device, including, but not limited to, reviewing messages or viewing pictures. However, absent reasonable suspicion of wrongdoing with the device beyond merely possessing it or having it turned on or out in the open, school district employees may not search any personal telecommunication device without the express authorized consent of the student or the student's parent or legal guardian.

If a student's use of an electronic signaling device violates this policy, a school district employee may direct the student to turn off and store the device and/or confiscate the device. If the school employee finds it necessary to confiscate the device, he/she shall follow site procedure for the handling and return of confiscated items. Students may be subject to other disciplinary measures in accordance with Board policy and administrative regulation, including revocation of a student's right to carry an electronic signaling device (except where deemed medically necessary), for repeated violations of this policy, or when the use of an electronic signaling device violates independent school rules, such as prohibitions on cheating on school work or tests.

## **STUDENT DRESS CODE**

Appropriate dress and grooming contribute to a productive learning environment. Students are to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Student dress must not present a health or safety hazard or a distraction, which would interfere with the educational process.

The following guidelines shall apply to all regular school activities:

1. All clothing must be suitable for school: neat, clean, size appropriate and in good repair.
  - Clothing, jewelry, visible body art (tattoos), belt buckles and accessories shall be free of writing, pictures or any other insignia that are crude, violent, vulgar, profane, prejudicial or sexually suggestive or advocate the use of drugs or alcohol
  - By manner of being worn, indicate or promote an affiliation with a group or gang that may provoke violence or cause others to be intimidated.
2. Health or safety issues include but not limited to: chains, inappropriate length of belts, spikes, heavy or oversized belt buckles and oversized jewelry.
3. All tattoos or body art that are profane, vulgar or pornographic must be covered at all times
4. The following rules apply to hats, caps and head coverings worn on the Sierra High School campus
  - Hats, caps and other head coverings (beanies) must be plain or have an appropriate branded emblem or logo *example: Nike, Dodger, Angels, etc.*
5. Clothes shall be sufficient to conceal undergarments at all times. See through or fishnet fabrics, halter or bareback tops, off-the-shoulder or low-cut tops, tank tops and /or tops with oversized arm openings, spaghetti strap tops, bare midriffs and skirts or shorts shorter than mid-thigh are prohibited.
6. Shoes must be worn at all times. Steel-toed shoes are not acceptable.

## SIERRA HIGH SCHOOL STANDARDS FOR SUCCESS

Our goal at Sierra High School is to provide a safe, civil and productive learning environment. Successful learning requires a partnership with parents, students and the staff. We ask that you **read the following information carefully**. Parents and students are responsible for understanding these rules and procedures and following them while in attendance at SHS.

Students are expected to be in class on time and follow the School Wide PBIS (Postive Behavior Intervention Support) at all times. Please refer to the School Wide PBIS Matrix found in the student agenda.

Students will follow the **PBIS** classroom standards set by their teacher. You are expected to display self-discipline and accept responsibility for your own behavior. Students are expected to be respectful and considerate of all staff members and fellow students. **Use of vulgar language, racial slurs, gender slurs and use of profanity** may result in suspension.

Students must comply with all policies and procedures related to dress code, contraband items, and electronic devices, including cell phones (see separate pages attached). Sunglasses may not be worn in classrooms. Headsets and/or wireless earplugs may only be used before school, during lunch and after school unless given permission by the teacher. Headsets and/or earplugs used during passing period or while walking to the restroom will be confiscated and held for parent pick-up

Skateboards brought to school must be secured in the skateboard rack. **The school is not responsible for lost or stolen skateboards**. Motorized scooters are not allowed at school. No riding on campus or the front sidewalks is allowed. Roller blades are treated the same. Violations can result in privileges being revoked and/or a ticket.

**Bicycles** may be ridden to school but must be locked in the bike rack and walked while on campus. Helmets must be worn V.C. 2121. They may not be ridden or used during school hours. Please bring a lock and chain for bicycles. **Cars/trucks** must be parked legally in the parking lot. Students must have a legal driver's license to drive.

All students must use a pass to leave during class time. Any student found in the restroom or other areas of the campus without a pass are subject to disciplinary action.

Damage to school property, including graffiti found on walls, desks, books, furniture, etc. will result in immediate disciplinary action. Students and parents will be subject to pay for damages to school property.

**The school is not responsible for any personal items lost, stolen or damaged.**

# **DISTRICT UNIFORM COMPLAINT PROCEDURES**

## **SCHOOL DISTRICT POLICY**

It is the policy of the Azusa Unified School District not to discriminate on the basis of color, race, creed, religion, sex, national origin, sexual orientation, lack of English skills, handicapping condition, age or language in its admission of students to school programs, educational programs and activities, or the recruitment and employment of personnel. POLICY FOR STUDENT NON-DISCRIMINATION 5111

## **STUDENT DIVERSITY AND TOLERANCE POLICY**

The Governing Board of the Azusa Unified School District affirms the right of every student to be protected from hate-motivated behavior and supports appropriate harassment-free school environments, promoting respect and establishing programs that encourage learning about and respect for diverse cultures. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious belief or practices shall not be tolerated. POLICY 5420

## **BULLYING**

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student. No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel. POLICY 5131.2

## **NO SEXUAL HARASSMENT POLICY**

It is the policy of the Azusa Unified School District Governing Board that sexual harassment of or by any student shall not be tolerated at school or in connection with any school program or activity. Individuals who commit sexual harassment are subject to disciplinary action up to and including suspension and expulsion from the school district, dismissal from school district employment, the filing of criminal charges with the proper authorities, and liability through civil litigation as well.

EDUCATION CODE 48980 AND 212.6

DISTRICT POLICY AND PROCEDURES 5412 AND 5412.1

### Definition of Sexual Harassment

Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature.

### Reporting of Sexual Harassment

A student in grades 4 through 12 who believes that she or he has been the victim of sexual harassment should immediately report the problem to the principal or other school authority so that appropriate action may be taken.

### Confidentiality

All information reported by the student will be held in confidence

**SHS Senior Agreement**  
**2022 – 2023**  
**Seniors Only**

**Congratulations! You are in the “home stretch” of completing your graduation requirements. Remember that you are still a Sierra High School student until after completion of the graduation ceremony in June. Any violation of school and/or district policy between now and graduation may have an impact on your participation in the activities planned for the Class of 2023. Participation in these activities is a PRIVILEGE and not mandatory to receive your diploma. Any senior who is involved in violations of AUSD and/or SHS policy during the school year may not be allowed to participate in any or all of the events/ activities planned for students.**

**I understand the privilege to attend events/activities may be withheld**  
**if any of the requirements below are not adhered to:**

- a) I will follow all AUSD/SHS rules, policies, and directions from the school administration and staff. I understand that detention and suspension offenses are grounds for me not to participate in planned events and activities.**
- b) I understand that unserved detention(s) and suspension offenses are grounds for me not to participate in planned events and activities.**
- c) I have at least 190 credits toward graduation by the end of the second trimester and be “in good standing”.**
- d) I will have 20 or fewer periods of truancy for the year and will not have any unserved detentions at the end of each trimester**
- e) I understand that appropriate behavior and effort in the classroom is expected**
- f) I will pay all legal debts owed to AUSD, SHS and/or other school districts prior to participating in any activity.**
- g) I will not consume any form of alcoholic beverage, illegal substance, or legal substance not prescribed to me prior to, or during any planned school activity**

**We recognize that participation in Commencement ceremonies is a privilege and not mandatory to receive my diploma. In addition to the requirements above:**

- a) I understand that commencement is a meaningful and dignified event. I will let my family and friends know that horns, noise-makers, and balloons are not allowed in the ceremony. I will not disrupt the ceremony in any way. I may be searched for items that can cause a disruption of the ceremony**
- b) I agree to wear the cap and gown selected by the school, with no deviations or adornments. I agree to wear clothing that meets the Dress Code during planned school activities, including the Commencement ceremony.**