

CODESP TEST

The Azusa Unified School District requires that, prior to employment, all instructional aides must have demonstrated proficiency in reading, writing and mathematics. The CODESP Test is part of the Azusa Unified School District's screening process, and the following information will help explain the testing process.

- 1. When is the CODESP Test given?**
The test is given once a month from 12:30 to 4:00 p.m. at the District Office of the Azusa Unified School District. Please see the map on the reverse side for the location of the District Office (#18). You will need to report with a picture identification card, such as a driver's license.
- 2. How do I sign up for the test?**
Call Human Resources at (626) 858-6172 for dates and to sign up.
- 3. What areas are covered in the CODESP Test?**
There are three areas: (1) Math (2) Reading (3) Writing
- 4. How long is the test?**
The test is approximately three hours long.
- 5. How will I be notified of the test results?**
Results will be mailed to you. Please allow two to three weeks.
- 6. If I don't pass a section of the test, do I have to retake the whole test or can I just take the section that I didn't pass?**
You will be allowed to retake just the section that you did not pass.
- 7. How can I brush up on my basic skills?**
A tutorial is available to checkout when you sign up for the test. The tutorial must be returned on the day of the test or participation in the testing will be denied. The Azusa Adult School offers adult basic classes. Call (626) 852-8400 to get information about their morning, afternoon and evening classes.
- 8. How do I reschedule to retest?**
Call the Human Resources Department at (626) 858-6172.
- 9. When I pass the test, how long are my test scores kept on file?**
Your test scores are kept on file and it is unlikely you will have to retake the test at some future date.

A completed application must be submitted before you take the CODESP Test.



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Azusa Unified School District

Elementary Schools

1. Dalton
2. Ellington (K-8)
3. Gladstone Street
4. Hodge
5. Lee
6. Magnolia
7. Mountain View
8. Murray
9. Paramount
10. Powell
11. Valleydale

Middle Schools

12. Center
13. Foothill
14. Slauson

High Schools

15. Azusa High
16. Gladstone High

Other

17. Adult Ed / Sierra High
18. District Office / MOT
19. ALAS / PDC / TRC
20. SPA
21. Longfellow / SERC

